Trade Discount Schedules and Terms

Please read carefully. May change without notice.

Ordering Information

Ordering Hours: 8:00 A.M.–4:00 P.M., Monday–Friday (Central Time)

Phone: 1-800-727-4440 or 1-847-843-1600

Web: www.regularbaptistpress.org

E-mail: orders@rbpstore.org

Include your account number, billing address, and shipping address with all orders. Do not mail returns to this address. See returns policy.

Discounts to Approved Bookstores

There is no discount or free items on retail promotional, special value, or multi-packaged resources.

Sunday School Curriculum (items 1001–29999)

Orders up to $749.99 retail	25%
Orders $750 retail and over	35%
Drop shipments to customer locations	Fee based on order total

Vacation Bible School (items 30000-39999)

Branded Items	50%
Non-Branded Items	35%
Drop shipments to customer locations	Fee based on order total

RBP Book Publications (items 5001–5599)

May combine titles.

Any quantity	50%
Drop shipments to customer locations	Fee based on order total

RBP Tracts, Certificates, Cards (items 4001–4999 and 5501–5557)

Any quantity	50%
Drop shipments to customer locations	Fee based on order total

Other Publishers' Products (6000-8999)

Other publisher's products are generally excluded from trade discount terms. Products included in the VBS catalog are eligible for a flat 35% discount. Subject to change. Quantities limited.

Shipping Information

1. All orders are shipped FOB to RBP Warehouse.
2. If your shipment is damaged, please notify the delivery agent at the time of delivery. Check your shipment before signing for it to make sure you are receiving the correct number of packages. All merchandise damaged during shipping must be claimed within 30 days of receipt.
3. Report any shipment lost by UPS (or other traceable carrier) to the Customer Service Department of Regular Baptist Press. We will contact the carrier on your behalf and locate your shipment or replace the lost order.
4. A packing slip will accompany every shipment and should be used to verify your order for accuracy.
5. Shortages or overages must be reported within 10 days after receiving the shipment. Defective merchandise will be replaced at no cost.

Billing Procedures

1. Available payment methods:
    a. Check, ACH, wire transfer (electronic bank transfer information available upon request)
    b. Visa, Mastercard, Discover, and American Express for orders under $5,000
2. A separate invoice is issued for each shipment and will follow by mail. All payments are to be made from the invoice.
3. Invoices are due and payable 30 days net. Overdue amounts are subject to a 1.5% monthly service charge.
4. Orders may be held on any account with an outstanding balance until payment is received.
5. Invoice or statement errors must be reported within 10 days of arrival to receive any adjustments.