Return Packing Slip

RegularBaptistPress.org
Building Lives by the Book

Contact 800-727-4440 for your RA#.
An RA# is required PRIOR to returning products.

Account # _____ **RA #** _____

Page _____ **of** _____ **(total pages)**

RETURN TO:
RBP Returns
3001 Broadsmore Dr.
Algonquin, IL 60102

REASON FOR RETURN:

RETURNED FROM:

CONTACT NAME: _____

COMPANY NAME: _____

STREET: _____

CITY, STATE & ZIP: _____

#	Invoice #	Item #	Title or Description	Quantity
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Box ___ of _____ (total boxes)

IMPORTANT ADDITIONAL INSTRUCTIONS

Be sure products do not have stickers or sticker residue, marks, or scuffs.
Pack items in a sturdy box using packing materials to keep the products secure.
Products returned without an RA # will not receive credit.
Mark the RA # on the outside of the box.
Include your packing slip, or this form will serve as your packing slip.
For multiple boxes, please mark on the outside of each box 1 of 1, 1 of 2, 1 of 3, etc. Each box should contain its own packing slip.

TOTAL CREDIT REQUESTED: $_____

For questions with this return please contact:

Name: _____

Email: _____

Phone: _____

Products must be returned via a shipping carrier that provides a tracking method, as you are responsible for the products until they are delivered and signed for at Regular Baptist Press. Your tracking number through your carrier is your delivery verification.
(Additional guidelines can be found at www.RegularBaptistPress.org/returns.)